



9th JEMS Conference 2018

Joint European Magnetic Symposia

3rd – 7th September 2018 • Mainz • Germany

General Chair: Prof. Dr. Jairo Sinova
Co-General Chair: Prof. Dr. Mathias Kläui

www.Jems2018.org



Presentation Guidelines

Poster Presentation guidelines:

Posters will be on display in the Nordfoyer and Westfoyer with three dedicated poster sessions as scheduled in the program (A, B and C). During poster sessions, presenting authors are asked to stand close to their boards to answer questions and facilitate discussions on their work. Posters must be prepared in A0 size (841 x 1189 mm), portrait format, in English. The poster has to be printed by yourself. Please place posters on the poster board number that matches your allocated number in the poster program. Posters should be mounted and removed at the following time (fixing material will be supplied at the registration desk):

Poster session A – Tuesday, 4th September – 17:00-19:00

Mounting time: from 16:00 Monday – must be mounted by 10:00 Tuesday

Removing time: from 19:00 Tuesday – must be removed by 20:00 Tuesday

Poster session B – Wednesday, 5th September – 16:30-18:30

Mounting time: from 07:00 Wednesday – must be mounted by 10:00 Wednesday

Removing time: from 18:30 Wednesday – must be removed by 20:00 Wednesday

Poster session C – Thursday, 6th September – 17:00-19:00

Mounting time: from 07:00 Thursday – must be mounted by 10:00 Thursday

Removing time: from 19:00 Thursday – must be removed by 20:00 on Thursday

Please note remaining posters cannot be stored and will be disposed of.

Oral Presentation guidelines:

In order to facilitate all the different formats of multimedia and operating systems that are being used for presentations, the organizing committee has decided that all talks must be delivered by the presenters' own laptops, instead of being uploaded with a fixed format to an internal system.

There will be a toggle-connector system in each room (both VGA and HDMI) to connect to the projecting screen, similar to other large meeting formats, e.g. APS March Meeting.

The presentation format is power point (16:9) as well as 4:3 (but in this case the full screen will not be used). The presentation should be 13+2 type (13 for the talk and 2 for questions). The talk cannot go beyond 14 minutes. Speakers should arrive at the meeting room at least 10 minutes before the session commences to meet the chairperson. At that time or any other opportunity prior to that, they should test their connections to the system to be certain it works. Speakers are responsible for bringing their own adaptor to the VGA or HDMI ports if their laptops require them, although we will try to have some around for emergencies. There will be technicians available to support speakers.

In case you still need further information please do not hesitate to contact Lisa Schneider, lisa.schneider@wikonect.de